

OFFICE OF THE ILLINOIS ATTORNEY GENERAL

Procurement Policy Compliance and Monitoring Board

PPCMB Board Meeting Minutes

Wednesday, May 21, 2025

**** Began Recording****

Karla Schreiber, Chairperson, called the meeting to order at 2:05 pm and made a prefatory statement that the meeting was being conducted pursuant to the PPCMB's Remote Attendance Policy, as posted on the website of the Office of the Attorney General.

Roll Call

Board Members Springfield:

Lisa Kaigh – Present via Webex in the Springfield Office

Pam Blackorby – Present via Webex in the Springfield Office

Board Members Chicago:

Karla Schreiber – Present via Webex

Matt Rogina- Present via phone

Maxwell Schmidt- absent

Non-Board Members Chicago:

Kathy Tedesco- Present via Webex in the Chicago Office

Eileen Pratt- Present via Webex in the Springfield Office

A quorum of the PPCMB was in attendance.

Review of Special scheduled Meeting Minutes on May 13, 2025

Karla Schreiber asked the Board if there were any comments, questions or concerns regarding the draft minutes of the special scheduled Board meeting, held on May 13, 2025. No comments, questions or concerns were received from the Board. Karla Schreiber asked that the minutes of these meetings be approved as presented. Lisa Kaigh so moved, and Matt Rogina seconded the motion. A roll call vote of the Board members was taken, and “yes” votes were received from Karla Schreiber, Pam Blackorby, Matt Rogina and Lisa Kaigh. The motion to approve the minutes passed unanimously.

Due to an error in the posted agenda, Karla Schreiber stated in the meeting that the approved minutes were from the April 28, 2025 meeting instead of the May 13, 2025 meeting.

Old Business-

There was no old business

New Business

Agenda item 1: FY 26 General Office Supplies with Runco Paper

Eileen Pratt, PO stated that Office Services is seeking to secure funding for the purchase of general office supplies statewide. To support this effort, Office Services prepared and published an Invitation for Bid (IFB) on the Illinois BidBuy Procurement Bulletin, requesting cost information for our core supply needs. The IFB included a spreadsheet listing commonly stocked supply items, organized by category, along with the anticipated quantities for each item.

Per the terms of the IFB, awards would be made by category to the responsible vendor(s) who passed administrative review, submitted a responsive offer, and provided the lowest price per category as outlined in the attached exhibit. Bidders were required to submit pricing for every item within a category to be considered for an award in that category.

Office Services received six (6) responses to the IFB posting on BidBuy from the following vendors: Runco, Garvey's, Autumn Paper, Accumovers, Kijero and Pacific Star.

A thorough price comparison and review were conducted to determine the lowest-cost vendor for each respective item. As a result of this review, Office Services will execute a contract with **Runco** in the amount of **\$350,000.00** for the purchase of general office supplies.

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase.

No comments or questions were received from the Board.

Agenda item 2: FY26 Printer Toner Cartridges

Eileen Pratt, PO stated that the Chief Technology Officer has requested that we secure a contract to establish a reliable source for providing toner cartridges for all network printers statewide.

To meet this need, Office Services prepared and published an Invitation for Bid (IFB) for FY26 on the Illinois Procurement Bulletin. The posting included a detailed breakdown of toner cartridge types and the anticipated annual consumption for each.

We received four (4) responses that met all IFB requirements: Central Jersey Office Equipment DBA State Toner, Tree House, GSC Inc. and Coast to Coast.

Following a thorough review, the lowest responsive bid was submitted by **Central Jersey Office Equipment DBA State Toner**. Office Services will execute a **one-year contract** with **Central Jersey Office Equipment DBA State Toner** in the amount of **\$177,612.00**.

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase.

No comments or questions were received from the Board.

Agenda item 3: FY26 Renewal CrowdStrike Falcon

Eileen Pratt, PO stated that the Chief Information Security Officer, has submitted a request to renew the subscription and services with CrowdStrike, Falcon Complete software and resources with Threat Guard.

The Office of the Illinois Attorney General (OAG) Information Security Bureau is seeking to renew the CrowdStrike's Falcon platform subscription which consists of various proprietary endpoint detection and response (EDR) modules and services to identify, protect, detect, respond, and recover from advanced cyber intrusions targeting OAG systems.

Additionally, the Information Security Bureau is requesting to add a CrowdStrike retainer with 248 hours of professional services that will be utilized within a 12-month period. The retainer services will be used to enhance the incident response capabilities of the Office of the Illinois Attorney General through the development of incident response playbooks and simulated incident response activities such as tabletop exercises, adversary emulation exercises and red team/blue team testing.

Office Services will purchase the subscription and services with CrowdStrike, Falcon Complete software and resources with Threat Guard from the CMS Master Contract (CMT22272200) through CDW, for an amount of \$263,520.00. This will be an FY26 purchase. The term of this purchase is 7/1/2025 through 6/30/ 2026.

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase.

No comments or questions were received from the Board.

Public Comments

Karla Schreiber asked if any members of the public were present at the telephonic meeting and wished to make a public comment. No public comments were received.

Karla Schreiber called for a motion to adjourn the meeting. Pam Blackorby so moved and Matt Rogina seconded the motion. A roll call vote of the Board members was taken, and "yes" votes were received from Karla Schreiber, Pam Blackorby, Matt Rogina and Lisa Kaigh. The motion to adjourn passed unanimously.

The meeting adjourned at 2:15 p.m.

*Recording ended**